



PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 0120
Pay Grade: C11

FLSA: Non-Exempt/Exempt

EXECUTIVE DIRECTOR, SCHOOL CLIMATE AND BEHAVIOR
REPORTS TO: Chief Student Support Officer
SUPERVISES: Instructional Staff Student Services Staff Support Staff
QUALIFICATIONS: Master's degree from an accredited college or university with certification in Administration/Supervision, Educational Leadership, School Principal, or an equivalent certification as defined by the Florida Department of Education. Five (5) years related professional experience. Three (3) years educational administrative and/or supervisory experience. Demonstrated organizational and communication skills.
PREFERRED: Demonstrated experience in managing the climate and behavior in a school setting.
MAJOR FUNCTION
Responsible for the strategic oversight of systems for climate and behavior supports across the district. Leads the work of the district to ensure each student has their social, academic and behavioral needs known and met, in collaboration with Area Superintendents and Chief Transformation Officer.
ESSENTIAL RESPONSIBILITIES
<ul style="list-style-type: none"> • Directs and oversees the planning, implementation, and evaluation metrics of the district's comprehensive program of climate and behavior in an effective and efficient manner. • Provides leadership, direction and progress monitoring for staff assigned to each area support team to improve the climate and behavior at every school. • Provides leadership for all aspects of the district's plans to improve climate and behavior at schools, including professional development related to data collection, monitoring and continuous improvement of district and school specific processes. • Develops appropriate metrics to monitor the effectiveness of the district's plans to improve climate and behavior at each school and provides support based on results of these metrics. • In coordination with the Area Superintendents and Chief, provides leadership in the planning and presentation of effective behavior management systems and resources for schools. • Collaborates with district departments to support effective implementation of climate and behavior initiatives with improved service to schools. • Collaborates with district departments to support effective implementation of climate and behavior initiatives with improved service to schools. • Works with the Professional Development office and Area Superintendents/Chief to support district equity initiatives across all schools. • Supports the District Strategic Plan to close achievement gaps and discipline disparities for students. • Collaborates with Assessment, Accountability and Research to develop and utilize data for continuous improvement. • Monitors the results of school stakeholder surveys and collaborates with Area Superintendents/Chief to address opportunities for growth at specific schools. • Prepares and presents presentations for internal and external stakeholders.

EXECUTIVE DIRECTOR, SCHOOL CLIMATE AND BEHAVIOR

ESSENTIAL RESPONSIBILITIES (Continued)
<ul style="list-style-type: none">• Develops and maintains working relationships with community agencies as assigned or appropriate.• Interprets impact of legislation, state board rule and policy as it relates to school climate and behavior.• Serves on district, state, and community councils or committees as assigned or appropriate.• Remains current on and disseminates information about current research, trends, and best practices in areas of responsibility.• Performs other related duties as assigned.
TERMS OF EMPLOYMENT
<p><i>Salary and benefits shall be paid consistent with the district's approved compensation plan. Length of the work year and hours of employment shall be established by the District.</i></p> <p><i>Performance of the job will be evaluated in accordance with provisions of the School Board's policy on evaluation of personnel.</i></p> <p><i>The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.</i></p>
HISTORY OF JOB CLASSIFICATION
<p>ISSUED: 6/13/22; BOARD APPROVED: 7/12/22; REVISED REPORTS TO, ER: 09/23 PT; NO BOARD APPROVAL NEEDED</p>

EXECUTIVE DIRECTOR, SCHOOL CLIMATE AND BEHAVIOR

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds		X			
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds		X			
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time	X				
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors			X		
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects	X				
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Executive Director, School Climate and Behavior – Admin